RECONCILIATION MINISTRY

Applications will be accepted *only* for projects/programs that focus on eliminating and/or alleviating racism or bigotry systemic racism in North America, or projects/programs that promote reconciliation initiatives (For additional information see General Reconciliation Ministry Grant Policies and Guidelines).

COVER SHEET

Name of the Project: _____

Amount Requested: _____   Amount of Total Budget: _____

Name of the Requesting Group: _____

Address: _____

City: _____   State: _____   Zip Code: _____

Telephone: _____   Fax: _____

Name of Contact Person: _____

Title/Role: _____   Telephone: _____

E-mail: _____

IRS Tax Exemption: Yes   No

If other than a church, list agency's Tax I.D. Number: _____
A copy of your IRS Exemption Letter MUST be attached to your proposal to verify the exemption. If not enclosed, the proposal will be returned without review.

FOR COMMITTEE USE ONLY

Date received: _____   Application Length: _____

Guideline Compliance:

      Anti-Bigotry: Yes   No

      Anti-Racism: Yes   No

      Pro-Reconciliation: Yes   No

Proposal Accepted for Processing to RMC?   Yes   No

WHAT TO INCLUDE IN YOUR APPLICATION?

- Your signed grant application clearly articulating the purpose, theological underpinnings and anti-racism/bigotry goals of your project (6 pages maximum).
- A cover letter signed by the authorized leader of the church, agency, or non-profit entity (1 page).
- A copy of your organization's tax-exempt letter from the IRS (1 page).
- Letter with names of collaborators and their contact information, if applicable (1 page).
- Names and contact information of project endorsers (1 page)
- One additional budget sheet for your project, if needed.

THIS APPLICATION MUST BE TYPED; ALL APPLICATION MATERIALS CANNOT EXCEED 11 PAGES, AND ALL ATTACHMENT FILES SHOULD BE ON PDF FORMAT. IF APPENDIXES ARE NEEDED TO BE ADDED, THESE NEED TO BE REFERENCED TO THEIR CORRESPONDING SECTION IN THE APPLICATION, AND RESPECT THE LIMIT OF THE APPLICATION'S LENGTH.

YOUR ORGANIZATION'S BACKGROUND (300 words or less)

(Please include: mission, founding date, major programs; links with similar organizations; number and capacity of staff; why your organization is qualified to do the work; relationship of your project to your organization's overall program.)

THE PROJECT (500 words or less)

Please include: the contribution your project will make towards eliminating systemic racism, empowering racially marginalized communities, or fostering multiracial communication; goals and objectives; activities you propose to tackle the problem; cost-effectiveness; immediate and long-term results; distinctive features of your project in light of your organization's context; theological foundation for the decision to pursue this project; and the anticipated outcomes.)

YOUR PROJECT IMPLEMENTATION PLAN (200 words or less)

(Please include strategy and timeline: steps to be taken, by whom, and when; numbers and who will be served; project staff and/or consultants; involvement of spiritual practices or theological reflection that will be incorporated into the project.)

PROJECT EVALUATION (200 words or less)

(Please include: your criteria for effectiveness, methods and schedule for measuring results; who and how the assessment will occur; the theological, biblical or spiritual work around anti-racism that will continue.)

PROJECT CONTINUATION (100 words or less)
(State how this project will continue with ongoing funding beyond the grant period; future funding sources; other current funding sources.)

PROJECT BUDGET (Attach no more than 1 additional sheet, if needed).

INCOME
Source   Amount

EXPENSES
Item   Amount

RECONCILIATION MINISTRY

PROJECT BUDGET (Cont'd)

Grant Request Amount $ _____

Total Program/Project Cost $ _____

If awarded, how will the Reconciliation Ministry Grant be spent? *[Specify expense item(s)].*

Submitted By: _____

Title/Role: _____

Date: _____ Signature: _____