



Applications will be accepted *only* for projects/programs that focus on eliminating and/or alleviating racism or bigotry systemic racism in North America, or projects/programs that promote reconciliation initiatives (For additional information see General Reconciliation Ministry Grant Policies and Guidelines).

COVER SHEET

Name of the Project: _____

Amount Requested: _____ Amount of Total Budget: _____

Name of the Requesting Group: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Fax: _____

Name of Contact Person: _____

Title/Role: _____ Telephone: _____

E-mail: _____

IRS Tax Exemption: Yes No

If other than a church, list agency's Tax I.D. Number: _____

A copy of your IRS Exemption Letter MUST be attached to your proposal to verify the exemption. If not enclosed, the proposal will be returned without review.

FOR COMMITTEE USE ONLY

Date received: _____ Application Length: _____

Guideline Compliance:

Anti-Bigotry: Yes No

Anti-Racism: Yes No

Pro-Reconciliation: Yes No

Proposal Accepted for Processing to RMC? Yes No



WHAT TO INCLUDE IN YOUR APPLICATION?

- Your signed grant application clearly articulating the purpose, theological underpinnings and anti-racism/bigotry goals of your project (6 pages maximum).
- A cover letter signed by the authorized leader of the church, agency, or non-profit entity (1 page).
- A copy of your organization's tax-exempt letter from the IRS (1 page).
- Letter with names of collaborators and their contact information, if applicable (1 page).
- Names and contact information of project endorsers (1 page)
- One additional budget sheet for your project, if needed.

THIS APPLICATION MUST BE TYPED; ALL APPLICATION MATERIALS CANNOT EXCEED 11 PAGES, AND ALL ATTACHMENT FILES SHOULD BE ON PDF FORMAT. IF APPENDIXES ARE NEEDED TO BE ADDED, THESE NEED TO BE REFERENCED TO THEIR CORRESPONDING SECTION IN THE APPLICATION, AND RESPECT THE LIMIT OF THE APPLICATION'S LENGTH.

YOUR ORGANIZATION'S BACKGROUND (300 words or less)

(Please include: mission, founding date, major programs; links with similar organizations; number and capacity of staff; why your organization is qualified to do the work; relationship of your project to your organization's overall program.)



THE PROJECT (500 words or less)

Please include: the contribution your project will make towards eliminating systemic racism, empowering racially marginalized communities, or fostering multiracial communication; goals and objectives; activities you propose to tackle the problem; cost-effectiveness; immediate and long-term results; distinctive features of your project in light of your organization's context; theological foundation for the decision to pursue this project; and the anticipated outcomes.)



YOUR PROJECT IMPLEMENTATION PLAN (200 words or less)

(Please include strategy and timeline: steps to be taken, by whom, and when; numbers and who will be served; project staff and/or consultants; involvement of spiritual practices or theological reflection that will be incorporated into the project.)

PROJECT EVALUATION (200 words or less)

(Please include: your criteria for effectiveness, methods and schedule for measuring results; who and how the assessment will occur; the theological, biblical or spiritual work around anti-racism that will continue.)



PROJECT CONTINUATION (100 words or less)

(State how this project will continue with ongoing funding beyond the grant period; future funding sources; other current funding sources.)

PROJECT BUDGET (Attach no more than 1 additional sheet, if needed).

INCOME

Source

Amount

EXPENSES

Item

Amount



PROJECT BUDGET (Cont'd)

Grant Request Amount \$ _____

Total Program/Project Cost \$ _____

If awarded, how will the Reconciliation Ministry Grant be spent? *[Specify expense item(s)].*

Submitted By: _____

Title/Role: _____

Date: _____ Signature: _____



National **Benevolent** Association

January 31, 2023

Rev. April Johnson &
The General Reconciliation Ministry Commission
Reconciliation Ministry at Disciples Center
PO Box 1986
Indianapolis, Indiana 46206-1986

Dear Rev. Johnson and Members of the Reconciliation Ministry Commission,

Greetings! This letter is to officially support and endorse our grant application with Reconciliation Ministry. We have completed your application and submitted all requested information for our project, *The Corner: An NBA BIPOC Clergy Retreat*.

I join with my other staff colleagues especially our NBA Director of Mental Health and Wellness, Joselyn Spence, to say thank you for receiving our application. Feel free to be in touch with any questions that you may have related to our project.

With sincere thanks,

Mark D. Anderson
President and CEO



The Office of the General Minister and President
Christian Church (Disciples of Christ) in the United States and Canada

January 4, 2021

CERTIFICATION

TO WHOM IT MAY CONCERN:

RE: National Benevolent Association
733 Union Boulevard, Suite 300
St. Louis, Missouri 63108

This is to certify that the National Benevolent Association is an integral part of and identified with the Christian Church (Disciples of Christ). It is, therefore, included in the group listing of the General Assembly of the Christian Church (Disciples of Christ), Inc., EIN # 35-0868116, which carries Group Exemption Number 1125.

The General Assembly of the Christian Church (Disciples of Christ), Inc. is listed in the IRS's Publication 78 data – a list of organizations qualified to receive tax deductible contributions as described in Section 170(c) of the Internal Revenue Code. Publication 78 data is available on the IRS website by using their Exempt Organizations Select Check at <http://1.usa.gov/1ENyNry>. In addition, please see the attached supporting letters from the IRS.

The National Benevolent Association has a history of being associated with the Christian Church (Disciples of Christ) and is appropriately listed in the YEAR BOOK AND DIRECTORY OF THE CHRISTIAN CHURCH (DISCIPLES OF CHRIST) that is on file in the office of the Internal Revenue Service.

Sincerely,

Teresa Hord Owens
General Minister and President

Teresa Hord Owens
General Minister and President

Mailing: PO Box 1986, Indianapolis, IN 46206-1986
Street: 1099 N. Meridian St, Ste, 700, Indianapolis, IN 46204
Telephone: 317.635.3100 · Web: www.disciples.org

Project Budget - NBA BIPOC Clergy Retreat

Details - BIPOC Clergy Retreat	Event Costs	Notes
Travel		
Lodging	\$6000	\$200 per night/person 2 nights x 15 ppl
Meals	\$2625	\$70 per person/day x 2.5 days (\$175) x 15 ppl
Flights/Mileage/etc.	\$7500	Estimate \$500 roundtrip per person
Staff Lodging/Meals/Flights	\$7,530	2,510/staff x 3
Speaker Lodging/Meals/Flight	\$2,510	Guest speaker
Program Activities		
Meeting space	\$600	\$300/day x 2 days
Materials/Activities	\$750	\$50/person x 15 ppl
Rental car/vans	\$600	\$200/day x 3 days
Misc.	\$200	
Total Project Budget	\$28,315	
Direct/Indirect Costs (NBA)	\$17,440	Including NBA staff oversight of event, HR services, administrative/logistics, program development & evaluation, marketing/communications
Budget Request - Reconciliation Ministries	\$10,875	(\$750) for materials/activities (\$2,625) meals for participants (\$7,500) for Attendee Flights/Mileage

Grant Request Amount \$ 10,875.00

Total Program/Project Cost \$ 28,315.00

While NBA's retreat model is structured to gather BIPOC clergy leaders from across the whole of the Disciples church, the goal is for these retreats to be hosted in local and regional communities, thereby minimizing the cost to host and lead these spaces of transformation. NBA keeps a network of trusted mental health professionals who are willing and able to serve as consultants to local communities.

Addendum: Pg 1 - Budget

Project Endorsers - NBA BIPOC Clergy Retreat

Mark D. Anderson
NBA President and CEO
Email: manderson@nbacares.org
Phone: 314-993-9000 ext. 6602

Rev. Monica Wedlock-Kilpatrick
Vice President of Organizational & Leadership Development
Email: mkilpatrick@nbacares.org
Phone: 314-993-9000 ext. 4733

Rev. Orlando Scott, Chair of the NBA Board of Trustees
Email: orlandoscott@gmail.com
Phone: 770-508-0612